

# ALL INDIA UNION BANK EMPLOYEES FEDERATION

*(Celebrating 60 years of Glorious existence)*

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31.08.2019

**Circular No. 96/XVI/2019**

To All Units and CC members &  
Woman Sub-Committee Members

Dear Comrades,

## **Role and Responsibilities of Clerical Staff under Finacle 10**

We reproduce below the full text of our letter written to the General Manager (HR) on the abovementioned subject matter for your information and extensive circulation among all sections of employees.

With greetings,

Yours comradely



Jagannath Chakraborty  
General Secretary

*“ This has reference to Staff Circular No.7010 dated 21.08.2019 issued on the above-mentioned subject matter. We have found a ridiculous conclusion in the said circular that while on one hand the Management does not want restriction in the job role of Special Assistants, Head Cashiers, SWO-B & SWO-A in the CBS under Finacle 10 so that the CBS system will allow clerical employees to do certain jobs and duties without any restrictions and beyond the level of authorisation prescribed in the Bipartite Settlement, on the other the same Management is advising the Branches for extracting duties from clerical staff as per the duties specified for them in the Bipartite Settlement and within the level of authorization permitted therein.*

*Question arises if the Management is well aware of the limitation in their authority that they cannot extract jobs from clerical staff beyond what is prescribed in the Bipartite Settlement then why they did not want restriction in the job role of clerical staff in the CBS under Finacle 10 !*

*Since the message/clarification is given directly from the central Management through Staff Circular it would have been proper to advise the*

*clerical staffs not to do any job beyond what is prescribed for his post in the Bipartite Settlement.*

*In any case, based on your message/clarification to the Branches, as contained in the circular, we are advising the clerical employees not to perform any job which has not been prescribed for them in the Bipartite Settlement. This is for your kind information that despite your clear message if any Branch Head instructs a clerk to do any job beyond what is prescribed in the Bipartite Settlement, we shall advise the concerned clerk to politely refuse such unlawful instruction of the Branch Head. ”*