

LETTER OF INDEMNITY to be taken before  
Payment of Salary, Bonus, Provident Fund/Gratuity  
Fund, etc., to legal heirs of deceased Bank employee,  
when Bank Officers give a letter stating that he/they  
know the deceased and his legal heir/s and that the  
Letter of Indemnity bears the genuine signature of all the  
Legal heirs

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To:

In consideration of your agreeing to pay and /or paying me/us -----  
----- (insert here  
names of all legal heirs/representative of the deceased)  
the sum of Rupees -----  
being the salary/bonus/gratuity/provident fund due to Mr./Mrs./Miss -----

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a deceased employee of Union Bank of India, last worked at -----  
Branch without production of Letter of Administration or Succession Certificate or  
other legal representation to his/her estate and on the strength of my/our  
representation that I am/we are the only surviving legal heir/s/representatives of  
the said late Mr./Mrs./Miss -----  
who died on -----, without leaving a will and that I/we am/are solely  
entitled to the same; I/we the undernamed person/s :

	Full Name	Age	Relation ship with the deceased	Permanent Address
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

as Principals

LETTER OF INDEMNITY (CONTD.)

and I/we the undersigned :-

	<u>Full Name</u>	<u>Age</u>	<u>Permanent Address</u>
1.	_____		
2.	_____		

as sureties

do hereby for myself/ourselves and my/our heirs, legal representative/s, executors and administrators jointly and severally AGREE AND UNDERTAKE to indemnify you and your successors and assigns and keep them indemnified against all claims, demands, proceedings, losses, damages charges and expenses which may be raised against or incurred by you by reason or in consequence of your having agreed to pay/or paying me/us the said sum as aforesaid.

Signed , Sealed and delivered by the abovenamed on this ----- day of 200

\_\_\_\_\_  
(All heirs of the deceased)

(Signature)

(Signed and Delivered By the abovenamed)

-----

(Signature)

(Sureties)

**ANNEXURE**

(On Non judicial Stamp Paper of adequate Value as per the Stamp Act in your State)

DRAFT OF AFFIDAVIT to be taken before payment of Salary, Bonus, Gratuity, Provident Fund etc. to legal heir/s of deceased Bank employee when a letter from Bank Officer/s stating that he /they know the deceased and his legal heir/s and that the letter of indemnity bears the genuine signature of all legal heirs and sureties is **not produced**

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I/We ----- do  
Hereby solemnly and sincerely affirm/swear and state as follows:

1. Mr./Mrs./Miss -----  
died on ----- at ----- . I/we state that I/we have requested Union Bank of India /Trustees of Union Bank of India Provident/Gratuity Fund to pay to me/us the salary/bonus/Provident Fund/Gratuity due to the deceased Mr./Mrs./Miss -----  
-----as follows:

<u>Account/Claim</u>	<u>Amount</u>
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1. Salary
2. Bonus
3. Provident Fund
4. Gratuity

The declaration is being made to enable the Bank/Trustees to settle my/our claim in respect of above accounts/matters/Terminal Benefits.

I/we the undernamed person/s, am/are, the only heir/s legal representative/s surviving the deceased:

<u>Name</u>	<u>Age</u>	<u>Relationship with deceased</u>	<u>Permanent Address</u>
-----	-----	-----	-----

AFFIDAVIT (Contd)

I/We further declare that : -

- i) the deceased died without leaving a "Will" OR the deceased has left a will dated ----- being his/her last and only will and testamentary disposition whereby the claimant mentioned herein have been bequeathed with the amounts shown hereinabove. (Applicable only where obtaining of a Probate from a Court of Law is not compulsory).
- ii) Apart from the persons mentioned in the application/Claim Form submitted by us to the Bank and whose names are stated hereinabove the deceased has not left any other legal heir/s legal representatives.
- iii) The amount coming to the share of minor legal heirs shall be utilized by me/us for the benefit of the minor/s.

Signature of all legal heirs

Solemnly affirmed at

Before Me

Dated :

(SEAL)

(Signature & Seal of  
Judicial/Metropolitan Magistrate)

ANNEXURE

To be stamped as per  
Stamp Act in your State

DRAFT OF THE INDEMNITY BOND to be taken before Payment of Salary, Bonus, Provident Fund/Gratuity Fund, etc., to legal heirs of deceased Bank employee, when a letter from Bank Officer/s stating that he/they know the deceased and his legal heir/s and that the Letter of Indemnity bears the genuine signature of the Legal heir/s is not Produced.

In consideration of UNION BANK OF INDIA/Trustees of Union Bank Employees' Gratuity/Provident Fund" (herein after called" the Bank"/"the Trustees" having agreed to pay and paid the undersigned Mr./Mrs./Miss \_\_\_\_\_ the amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) Salary, Bonus, Provident Fund, Gratuity dues payable to Mr./Mrs./Miss \_\_\_\_\_ an employee of Union Bank of India the strength of representation made by the said Mr./Mrs./Miss \_\_\_\_\_ (who died on \_\_\_\_\_) that he/she/they is/are solely entitled to the same without insisting on succession certificate/ probate/Letter of Administration or other legal representation of the estate of the said deceased, I/We the undersigned \_\_\_\_\_

	Full Name	Age	Relation ship with the deceased	Permanent Address
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

as Principals  
and I/we the undersigned :-

	Full Name	Age	Permanent Address
1.	_____	_____	_____
2.	_____	_____	_____

as sureties

Indemnity bond contd.

Themselves, their heir/s, executors and administrators jointly severally do hereby covenant from time to time and at all times hereafter to save defend and keep harmless and indemnified the Bank/Trustees its/their successors and assigns of from and against all actions, suits, proceedings, accounts, expenses, losses, claims and demand for or in respect of the said monies on the part of any persons or firms claiming under or in the right of the said (Name of the deceased) \_\_\_\_\_

and from against all costs, damages and liabilities in connection therewith.

Signed and delivered by the withinnamed

\_\_\_\_\_  
(Name)

(Signature)

\_\_\_\_\_  
As Principals

( And)

\_\_\_\_\_  
(Name)

( As Sureties)

\_\_\_\_\_ this \_\_\_\_\_ day \_\_\_\_\_

of \_\_\_\_\_ two thousand seven in the presence

(SEAL)

NOTARY/JUDICIAL MAGISTRATE

\_\_\_\_\_

**ANNEXURE**

(On Non judicial Stamp Paper of adequate Value as per the Stamp Act in your State)

DRAFT OF AFFIDAVIT to be taken before payment of Salary, Bonus, Gratuity, Provident Fund etc. to legal heir/s of deceased Bank employee when a letter from Bank Officer/s stating that he /they know the deceased and his legal heir/s and that the letter of indemnity bears the genuine signature of all legal heirs and sureties is **not produced**

-----

I/We ----- do  
Hereby solemnly and sincerely affirm/swear and state as follows:

1. Mr./Mrs./Miss -----  
died on ----- at ----- . I/we state that I/we have requested Union Bank of India /Trustees of Union Bank of India Provident/Gratuity Fund to pay to me/us the salary/bonus/Provident Fund/Gratuity due to the deceased Mr./Mrs./Miss -----  
-----as follows:

Account/Claim

Amount

1. Salary
2. Bonus
3. Provident Fund
4. Gratuity

The declaration is being made to enable the Bank/Trustees to settle my/our claim in respect of above accounts/matters/Terminal Benefits.

I/we the undernamed person/s, am/are, the only heir/s legal representative/s surviving the deceased:

Name	Age	Relationship with deceased	Permanent Address
-----	-----	-----	-----

AFFIDAVIT (Contd)

I/We further declare that : -

- i) the deceased died without leaving a "Will" OR the deceased has left a will dated ----- being his/her last and only will and testamentary disposition whereby the claimant mentioned herein have been bequeathed with the amounts shown hereinabove. (Applicable only where obtaining of a Probate from a Court of Law is not compulsory).
- ii) Apart from the persons mentioned in the application/Claim Form submitted by us to the Bank and whose names are stated hereinabove the deceased has not left any other legal heir/s legal representatives.
- iii) The amount coming to the share of minor legal heirs shall be utilized by me/us for the benefit of the minor/s.

Signature of all legal heirs

Solemnly affirmed at

Before Me

Dated :

(SEAL)

(Signature & Seal of  
Judicial/Metropolitan.Magistrate)



DRAFT OF THE INDEMNITY BOND to be taken before Payment of Salary, Bonus, Provident Fund/Gratuity Fund, etc., to legal heirs of deceased Bank employee, when a letter from Bank Officer/s stating that he/they know the deceased and his legal heir/s and that the Letter of Indemnity bears the genuine signature of the Legal heir/s is not Produced.

In consideration of UNION BANK OF INDIA/Trustees of Union Bank Employees' Gratuity/Provident Fund" (herein after called" the Bank"/"the Trustees" having agreed to pay and paid the undersigned Mr./Mrs./Miss \_\_\_\_\_ the amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) Salary, Bonus, Provident Fund, Gratuity dues payable to Mr./Mrs./Miss \_\_\_\_\_ an employee of Union Bank of India the strength of representation made by the said Mr./Mrs./Miss \_\_\_\_\_ (who died on \_\_\_\_\_) that he/she/they is/are solely entitled to the same without insisting on succession certificate/ probate/Letter of Administration or other legal representation of the estate of the said deceased, I/We the undersigned \_\_\_\_\_

	Full Name	Age	Relation ship with the deceased	Permanent Address
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

as Principals  
and I/we the undersigned :-

	Full Name	Age	Permanent Address
1.	_____	_____	_____
2.	_____	_____	_____

as sureties

Indemnity bond contd.

Themselves, their heir/s, executors and administrators jointly severally do hereby covenant from time to time and at all times hereafter to save defend and keep harmless and indemnified the Bank/Trustees its/their successors and assigns of from and against all actions, suits, proceedings, accounts, expenses, lossess, claims and demand for or in respect of the said monies on the part of any persons or firms claiming under or in the right of the said (Name of the deceased) \_\_\_\_\_

\_\_\_\_\_ and from against all costs, damages and liabilities in connection therewith.

Signed and delivered by the withinnamed

\_\_\_\_\_  
(Name)

(Signature)

\_\_\_\_\_  
As Principals

( And)

\_\_\_\_\_  
(Name)

( As Sureties)

\_\_\_\_\_ this \_\_\_\_\_ day \_\_\_\_\_

of \_\_\_\_\_ two thousand seven in the presence

( S E A L )

NOTARY/JUDICIAL MAGISTRATE

\_\_\_\_\_

LETTER OF INDEMNITY to be taken before  
Payment of Salary, Bonus, Provident Fund/Gratuity  
Fund, etc., to legal heirs of deceased Bank employee,  
when Bank Officers give a letter stating that he/they  
know the deceased and his legal heir/s and that the  
Letter of Indemnity bears the genuine signature of all the  
Legal heirs

---

To:

In consideration of your agreeing to pay and /or paying me/us -----  
----- (insert here  
names of all legal heirs/representative of the deceased)  
the sum of Rupees -----  
being the salary/bonus/gratuity/provident fund due to Mr./Mrs./Miss -----

---

a deceased employee of Union Bank of India, last worked at -----  
Branch without production of Letter of Administration or Succession Certificate or  
other legal representation to his/her estate and on the strength of my/our  
representation that I am/we are the only surviving legal heir/s/representatives of  
the said late Mr./Mrs./Miss -----  
who died on -----, without leaving a will and that I/we am/are solely  
entitled to the same, I/we the undernamed person/s :

	Full Name	Age	Relation ship with the deceased	Permanent Address
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

as Principals

:2:

LETTER OF INDEMNITY (CONTD.)

and I/we the undersigned :-

	<u>Full Name</u>	<u>Age</u>	<u>Permanent Address</u>
1.	_____		
2.	_____		

as sureties

do hereby for myself/ourselves and my/our heirs, legal representative/s, executors and administrators jointly and severally AGREE AND UNDERTAKE to indemnify you and your successors and assigns and keep them indemnified against all claims, demands, proceedings, losses, damages charges and expenses which may be raised against or incurred by you by reason or in consequence of your having agreed to pay/or paying me/us the said sum as aforesaid.

Signed , Sealed and delivered by the abovenamed on this ----- day of 200

\_\_\_\_\_  
(All heirs of the deceased) (Signature)

(Signed and Delivered By the abovenamed)

-----  
(Signature)

(Sureties)